Patient representative of the National Diabetes Audit (NDA) advisory groups

England and Wales

About the volunteering role of patient representative on the NDA advisory groups

We’re looking for people with experience of diabetes to become patient representatives of the National Diabetes Audit advisory groups.

The NDA is a national clinical audit. It measures the effectiveness of diabetes healthcare against NICE Guidelines (National Institute for Health and Care Excellence), which stipulate what good care looks like. The NDA collects and analyses data from GPs, specialist services and hospitals in England and Wales about the care that people with diabetes receive. Reports are published for a range of stakeholders to use in order to drive changes and improve the quality of diabetes services and health outcomes for people with diabetes. Since it started in 2003, the NDA audit programme has evolved to include inpatient care, pregnancy, foot care and transition from paediatric to adult services.

The advisory groups are made up of diabetes healthcare professionals, people living with diabetes and the audit project team. In your role, you will provide a patient perspective on the development of the audit and its findings. This is a challenging role, which involves reading detailed technical reports and influencing at a high level. You’ll be discussing what questions to ask or data to collect as part of the audit, how to display the findings for maximum clarity and impact, and agreeing the recommendations coming out of the audit report. You’ll need to be confident in reviewing data as well as sharing your views on what’s important in diabetes care, what works well and what can be improved based on your experience of healthcare services.

Most of the advisory group meetings take place virtually via Microsoft Teams videoconference.

You will also be part of NDA Patient Representative Group, which brings together the lay members of all the advisory groups across the NDA programme. You will represent the views and experiences of people living with diabetes.

Main tasks and activities

- Attend meetings of the relevant NDA Advisory Group and participate fully in meetings and in any requests for input or views between meetings.

- Attend meetings of the NDA Patient Representative Group, which brings together the patient representatives from the different NDA work streams. Participate fully in these meetings and in any request for input or views between meetings.

- Read papers related to meetings well in advance of the meetings and ask for help with anything that is not clear.

- Seek views of, and network with, other people living with diabetes
  - through mechanisms such as: your local voluntary group; other community organisations; local diabetes planning group; other public involvement forum or local networks; or through social media groups

- Be prepared to voice opinions and contribute to discussions constructively
• Respect confidentiality as appropriate

• Help develop user-friendly versions of audit reports and patient information by providing feedback on draft documents

• Participate in training and other activities as agreed

**Time commitment**

Attendance is required at:

- the meetings of the relevant NDA advisory group held face-to-face (once a year) and by videoconference (approx. four times a year)
- the face-to-face meetings of the NDA Patient Representative Group (approx. twice a year). Note: these are likely to be held by videoconference until further notice due to the COVID-19 situation.

Reading papers and commenting by email between meetings is required.

Face-to-face meetings are held in central London. Travel expenses will be reimbursed in line with Diabetes UK’s volunteer expenses policy.

The NDA is funded until June 2022. Members would be expected to commit to be involved for that period of time.

**About you**

**We are looking forward to receiving your application if you:**

- live in England or Wales
- have experience of diabetes care (living with diabetes, a parent/ carer of a young person with diabetes or someone at risk of diabetes)
- have the ability to communicate with people who may have different perspectives and experiences
- have experience of expressing yourself in meetings and the ability to participate constructively and challenge where necessary
- have a commitment to representing the concerns and views of the wide range of people living with diabetes
- are able to network with other people living with diabetes and seek their views
- are willing to learn and to seek clarification when required

**What Diabetes UK can offer you**

- Information and materials to help you in your role
- An induction session
- Further training, guidance and support as appropriate
- Reimbursement of agreed out of pocket expenses incurred while carrying out activities on behalf of the NDA e.g. travel