

New Diabetes UK Information Prescription Templates

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User guide

Introduction

TPP have made available system-wide templates for recording and issuing Diabetes UK Information Prescriptions for patients. Twelve out of the thirteen Information Prescriptions have been updated (November 2023) and they should be used as replacements of the previous Diabetes UK Information Prescription templates published by TPP in February 2016.

Changes

TPP have updated 12 out of the 13 existing Diabetes UK Information Prescription templates within SystemOne. The updated templates are:

- HbA1c
- Blood pressure
- Cholesterol
- Contraception and pregnancy
- Improving your diabetes knowledge
- Type 2 Remission
- Keeping your kidneys healthy
- Kidney disease
- Feet (low risk)
- Feet (moderate/high risk)
- Eating well to reduce your risk of Type 2 diabetes
- Being active to reduce your risk of Type 2 diabetes

They join the Emotions Information Prescription which remains unchanged.

Using the templates

The templates have been designed to allow staff to quickly record that Diabetes UK Information Prescriptions have been given to their patient. By ticking the boxes at the top of the template for each of the Information Prescriptions required, the appropriate codes are added into the patient record. The quick action buttons in the templates can then be used to print the required documents.

Once the quick action button for the required document has been selected, the 'New Letter' dialogue window will open to display the sender and recipient details, as well as the required Word letter template and letter type. Click 'Write Now' at the bottom of this dialogue window to open the document in Microsoft Word, you can then use the File menu to send this document to the printer as usual.

Finding the templates

As with all Data Entry templates, there are several ways staff members can open them. Templates can be added as an option on the clinical tree or as an icon onto the toolbar.

Alternatively they can be opened from the 'F12 Launcher'; if using F12 staff can also create their own personal favourites list on this screen so they can quickly open their most frequently used items without changing configuration for other staff.

Finally, you can type the template name into the Command Line at the very bottom left hand corner of the SystemOne screen.

Help and guidance for all the above options can be found in F1 Help.

These instructions are correct at the date of writing. For further assistance, consult the SystemOne Online Help.

Further information

If you experience problems when using this new template, please contact TPP using your usual help-desk procedures.

Useful weblinks: <http://www.diabetes.org.uk/info-p-qa>